



2019

APPLICATION FILING DEADLINES AND HEARING DATES

Douglas County Community Development Department

1594 Esmeralda Avenue, Minden

APPLICATION SUBMITTAL BY APPOINTMENT ONLY

Please call (775) 782-9012 to schedule an appointment

Email: planning@douglasnv.us

See Page 2 (reverse) for Key to Abbreviations and List of Footnotes * Dates subject to change without notice

Application Submittal Deadline ^{1,2} before 12:00 p.m. unless noted below. By appointment only (All Applications) →	Water Conveyance Advisory Committee (First Monday of the month at 4:00 p.m.) Community Development Dept. Room 306 (Review of Irrigation and Drainage Facilities)	Administrative Review Deadline (Design Review)	Administrative Hearing Panel (AHP) (Second Thursday of the month at 2:00 p.m.) Community Development Dept. Room 306 (Tentative Parcel Maps)	Planning Commission Hearing (Second Tuesday of the month 1:00 p.m.) Historic County Courthouse (SUP, VAR, ZMA, MPA ² , TSM, TLDM, & PD)	Board of Commissioners Hearing (Valley/Lake) (Thursdays) Historic County Courthouse/ Transportation Center Lake Tahoe (ZMA, MPA ² , TSM, FLDM, PD, & Abnmt)
November 29, 2018	January 7, 2019	Jan 15, 2019	January 10, 2019	January 8, 2019	February 7/February 21, 2019
December 28, 2018	February 4	Feb 12	February 14	February 12	March 7/March 21
February 1	March 4	Mar 18	March 14	March 12	April 4/ April 18
March 1	April 1	Apr 12	April 11	April 9	May 2/ May 16
March 29	May 6	May 10	May 9	May 14	June 6/ June 20
April 26	June 3	Jun 10	June 11	June 11	July 4**/ July 18
May 31	July 1	Jul 15	July 11	July 9	August 1/ August 15
June 28	August 5	Aug 12	August 8	August 13	September 5/ September 19
August 2	September 3**	Sep 16	September 12	September 10	October 3/ October 17
August 30	October 7	Oct 14	October 10	October 8	November 7/ November 21
September 27	November 4	Nov 12	November 14	November 12	December 5 /December 19
November 1	December 2	Dec 18	December 12	December 10	January 2/January 17, 2020
November 22, 2019	January 6, 2020	Jan 10, 2020	January 9, 2020	January 14, 2020	February 6/February 20, 2020
Master Plan Map Amendments ²					
June 5	N/A	N/A	N/A	September 10, 2019	October 3/ October 17
December 4	N/A	N/A	N/A	March 10, 2020	April 2/April 16, 2020

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Please call (775) 782-9012 to schedule an appointment.
Appointments must be made at least 24 hours in advance.

Counter Hours (Room 202): M-Th 8am to 3pm
Friday 8am to 12pm

Email: planning@douglasnv.us

Key to Abbreviations:

SUP = Special Use Permit; **VAR** = Variance; **ZMA** = Zoning Map Amendment; **MPA** = Master Plan Amendment; **TSM** = Tentative Subdivision Map; **TLDM** = Tentative Map for Division of Land into Large Parcels; **FLDM** = Final Map for Division of Land into Large Parcels; **Abnmt** = Road or Easement Abandonment.

List of Footnotes:

1. All applications submitted between listed application submittal deadline dates are deemed to be submitted on the next applicable submittal deadline date.
 2. June 5th and December 4th are the application submittal deadlines for Master Plan Map Amendments only. Master Plan Text Amendments may be submitted anytime.
- ** This date falls on a Holiday and is subject to change

Special Use Permit and Variance applications must be heard by the Planning commission within 65 days of a complete application.
Major Design Review applications must be processed within 30 working days of a complete application.
Tentative Subdivision Maps must be processed within 60 days.

Pre-Application Meetings:

Pre-Application meetings are optional, but recommended prior to formal submittal. In order to schedule a Pre-Application meeting, please fill out a Pre-Application Form and submit it to the Community Development Department. Meetings are held the First and Third Wednesday of the month between the hours of 9am to 3pm.

Note: The above dates are contingent upon the applicant submitting a complete application package. The scheduling of public hearings may also be affected by the timing of advisory board meetings such as the town boards and Water Conveyance Advisory Committee.

