



Douglas County Emergency Management

*Administered Under Inter-Local Agreement by The
East Fork Fire Protection District*

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Draft Minutes

Local Emergency Planning Committee

Date and Time: March 1, 2023 (9:00 AM)

Location: GoToMeeting

Attendees: Tod Carlini, EFFPD-Member
Amy Ray, EFFPD-Member
Cari Rioux, Quad County Public Health Preparedness-Member
Chris Lucas, Tahoe Douglas Fire Protection District-Member
Mike Courouleau, Bently/Baker Hughes-Member
Kurt Hildebrand, The Record Courier-Member
Paula Peterson, South Tahoe Now-Alternate Member
Will Lynch, DCSO-Member
Bob Colescott, Harrah's/Harvey's-Member
Joe Anderson, Harrah's/Harvey's-Alternate Member
Holly Megee, EFFPD Clerk
Greg Reed, GRGID-Member
Lisa Christensen, Washoe Tribe-Alternate Member
Shawnyne Garren, Douglas County Recorder-Member
Chris Smallcomb, National Weather Service
Elaine Pace, EFFPD-Alternate Member
Rand Perry, Aervoe Industries-Member
Nonie McCandless-Alternate Member

Initial Meeting Business

Call meeting to order

The meeting was called to order at 9:00 AM.

Tod Carlini stated he decided to hold the meeting virtually due to the weather.

Introduction of Members and Guests

Introductions occurred of all individuals present.

Confirmation of Quorum

A quorum of members was present.

Administrative Agenda

The Administrative Calendar will be handled as follows:

1. The Committee Chair will read the agenda title into the public record.

2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item.
5. The Committee will then ask any follow-up questions and take action.

Approval of Agenda

1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod F. Carlini, Committee Chair) 5 minutes.

MOTION to approve the agenda.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Kurt Hildebrand
SECOND BY:	Rand Perry
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

Approval of Previous Minutes

2. For Possible Action. Approval of the December 1, 2022 minutes. (Tod F. Carlini, Committee Chair) 5 minutes.

Committee Chair Tod Carlini stated the draft minutes were sent via email for all to review.

MOTION to approve the December 1, 2022 minutes as written.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Greg Reed
SECOND BY:	Kurt Hildebrand
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod F. Carlini, Committee Chair) 15 minutes.

Committee Chair Tod Carlini stated there are a couple of changes that need to be made. Below are the suggested changes:

- Shawnyne Garren will be added as a voting member representing County Elected Official.
- Committee Chair Carlini stated Dr. Titus or Mr. Gray need to be contacted in regards to filling the Elected State Official position. Legislative is busy at this time.
- Ron Sagen representing 911/communications needs to be removed due to his retirement. Nonie McCandless stated Brent Finster the new Emergency Communications Manager will replace Ron Sagen.

Committee Chair Carlini stated the above are the three recommended changes for the membership list.

MOTION to approve the membership list with the recommended changes including replacing Karen Ellison with Shawnyne Garren, remove Jim Wheeler and leave the elected state official vacant until the voting member is contacted and replace Ron Sagen with Brent Finster representing 911/communications.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Kurt Hildebrand
SECOND BY:	Nonie McCandless
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

Committee Chair Carlini welcomed Shawnyne to LEPC.

4. For Possible Action. Discussion and possible action to approve the recommendations by the LEPC planning, training and exercise Sub-Committee. (Tod F. Carlini, Committee Chair) 20 minutes.

Committee Chair Tod Carlini stated this is an important agenda item. Agenda items 4 and 5 are both relevant to grants that LEPC is eligible to apply for. He explained Amy Ray will go over the LEPC Sub-Committee recommendations.

Below are the LEPC Sub-Committee recommendations that Amy Ray went over:

State Emergency Response Commission (SERC)-\$25,000.00

1. Voice Amps for East Fork Fire Protection District -\$681 x 20=\$13,620
2. Gas Calibrator for East Fork Fire Protection District-\$430 x 1=\$430
3. Voice Amps for Tahoe Douglas Fire-\$681 x 12=\$8,172
4. Q Ray 3 for Tahoe Douglas Fire- \$1,200 x 2=\$2,400
 - Total-\$24,622

In addition, \$4,000.00 for LEPC operations.

Total-\$28,622

United We Stand-\$30,000.00

1. Drone for Douglas County Sheriff's-\$20,225 x 1= \$20,225
2. Tactical Drone for Douglas County Sheriff's-\$16,000 x 1= \$16,000
 - Total-\$36,225

DCSO understands any amount over \$30,000 will be their responsibility to cover.

Hazardous Materials Emergency Preparedness (HMEP)

1. Fire Shows West-East Fork Fire would like to send 8 individuals, Tahoe Douglas Fire 6 individuals, and Baker Hughes 4 individuals
2. Continuing Challenge- East Fork Fire would like to send 5 individuals and Tahoe Douglas Fire 6 individuals

Committee Chair Carlini stated Bently Nevada is now recognized as Baker Hughes.

Committee Chair Carlini confirmed with Will Lynch that Douglas County Sherriff's Office will be responsible for any amount over the \$30,000 for the United We Stand grant.

Will Lynch stated the cost for the second drone is not known at this time but DCSO understands they will cover any amount over \$30,000.

MOTION to approve the recommendations by the LEPC planning, training and exercise Sub-Committee with the condition DCSO is responsible for any amount that exceeds the United We Stand grant.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Kurt Hildebrand
SECOND BY:	Shawnyne Garren
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

5. For Possible Action. Discussion and possible action to approve to apply for the State Emergency Response Commission (SERC) grant, the United We Stand (UWS) grant and the Hazardous Materials Emergency Preparedness (HMEP) grant. (Tod F. Carlini, Committee Chair) 15 minutes.

Committee Chair Tod Carlini explained this item is to actually apply for the grants where the previous agenda item was to approve the recommendations from the LEPC Sub-Committee.

MOTION to apply for the State Emergency Response Commission (SERC) grant, the United We Stand (UWS) grant and the Hazardous Materials Emergency Preparedness (HMEP) grant.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Kurt Hildebrand
SECOND BY:	Chris Lucas
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

Clerk Holly Megee reminded the agencies benefiting from the grants that they will need to send in current quotes and detailed information to include in the grant application.

Closing Public Comment (No Action)

Committee Chair Tod Carlini thanked Bob Colescott, Joe Anderson and the casinos they represent, for offering a warming center at the Lake if needed.

Chris Smallcomb gave an update:

- Another winter storm coming into the region Saturday/Sunday at the higher elevations (1 to 1 1/2 feet) and Sunday/Monday for the valley floors (2 to 4 inches).
- Likely to stay active storm-wise through next week and March is favoring wetter than normal. All that means is snowpack continues to build in the Carson River basin so that we are concerned for spring snowmelt flooding if we have either 1) a big spring rain event or 2) a prolonged period of unusually warm temps.
- Snow pack is about 212% of the medium peak in the basin. The snow pack is similar to 2017. When a snow pack is this deep, flooding needs to be on everyone's radar.

Committee Chair Carlini thanked Chris Smallcomb for the very informative update. He asked if there is analysis been done on the Pine Rut Range. There is discussion that this is the heaviest snow seen on the eastside of Carson Valley in a long time.

Chris Smallcomb explained the weather service has a special team that analyzes snow pack and ice data. There is satellite data which is a good estimate. He will send a compare and contrast analysis to Chief Carlini

later today. The snow pack in the Sierras will delay the fire season in the mountains. He feels the fire season will be a little busier in Western Nevada.

There was no further public comment.

6. For Presentation Only. Presentations and LEPC member updates. No action may be taken on this item. (Tod F. Carlini, Committee Chair) 20 minutes.

Cari Rioux gave an update:

- QCPHP is almost finished writing their Closed Points of Dispensing Plan. We will be giving a brief overview of the plan at the next coalition meeting on March 14th.
- We will be part of a Family Assistance Center Workshop in Douglas County on April 5th to refamiliarize everyone with the Quad FAC plan that was finalized in 2020 and written with partners from all four Quad sheriff's offices and the four EM's at the time.
- Jeanne Freeman's old position is still vacant and HR will be reposting it in the near future
- The CCHHS COVID AAR has been finalized and sent out to partners.
- QCPHP sent out the coalition gap analysis today and it went to EMS, Healthcare, outpatient and long-term care partners to help us in identifying gaps for future planning before we finish off our five-year grant cycle.
- This coming fall we will be changing our process for flu vaccinations to better meet the needs of the whole community. Our program will not be doing all the schools but will host a community flu event that is in the evening so all family members can attend. We will be asking Douglas County staff to assist us in the preplanning and event just like we did years ago when Noni McCandless and Larry Goss were part of the planning team.

Committee Chair Carlini thanked Cari Rioux for the update.

Kurt Hildebrand gave an update:

- The Record Courier is shifting their print operations to Klamath Falls.

Committee Chair Carlini thanked Kurt Hildebrand and Paula Peterson for all they do to keep everyone informed.

Lisa Christensen gave an update:

- Thanked Douglas County Search and Rescue for their work in assisting an elder person on the hill in the Leviathan Mine area.
- Washoe Tribe is looking into applying for the Department of Energy Grid Development grant and was wondering if Douglas County is looking into this grant as well. The due date for the application is March 31, 2023.
- Alpine County Sheriffs Office called for a shelter in place for one of the communities due to the plow service on Diamond Valley Road.
- Thanked everyone for all their hard work

Committee Chair Carlini gave an update:

- Spring Run-Off meeting will be scheduled for March 30, 2023 or April 6, 2023. Members involved will include the Ag community, water master, weather service, etc. The flood plan will be used as a base document.
- Happy to report that Douglas County Emergency Management and SERC were found to be 100% in compliance, which makes LEPC eligible for grants.
- Will attend the Emergency Management conference that will take place March 20, 21 and 22, 2023.
- Participated in the THRIA.
- East Fork Fire will no longer be managing Emergency Management as of July 1, 2023. There will be one more LEPC meeting probably in June before our management of LEPC ends.
- Thanked everyone for all their efforts in his 16 years of running Emergency Management.

8. For Possible Action. Discussion and possible action to approve the adjournment of the Local Emergency Planning Committee (LEPC) Meeting. (Tod F. Carlini, Committee Chair) 5 minutes.

MOTION to adjourn the LEPC meeting.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Kurt Hildebrand
SECOND BY:	Cari Rioux
AYES:	All
NAYS:	None
ABSENT:	Motion carried unanimously

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 9:41 AM.

Respectfully submitted by:
Holly Megee
East Fork Fire Protection District
Douglas County Emergency Management