



Douglas County Emergency Management

*Administered Under Inter-Local Agreement by The
East Fork Fire Protection District*

1694 County Road
Minden, Nevada 89423
(775) 782-9040 FAX (775) 782-9043

Approved Minutes

Local Emergency Planning Committee

Date and Time: September 22, 2022 (9:05 AM)

Location: GoToMeeting & In Person-1694 County Road, Minden, NV 89423

Attendees: Tod Carlini, EFFPD-Member
Amy Ray, EFFPD-Member
Cari Rioux, Carson City Health and Human Services, Quad County Preparedness
Jessica Rapp, Quad County Public Health Preparedness-Alternate Member
Chris Lucas, Tahoe Douglas Fire Protection District- Member
Cody Brocksmith, Bently/Baker Hughes-Alternate Member
Kurt Hildebrand, The Record Courier-Member
Elaine Pace, EFFPD-Alternate Member
Paula Peterson, South Lake Tahoe Now-Alternate Member
Ron Michitarian, DCSO-Alternate Member
Linda Skaggs, DART-Member
Bob Colescott, Local Industry-Member
Nonie McCandless, Douglas County 911 Emergency Services-Alternate Member
Chris Smallcomb, National Weather Service
Ryan Gerchman, Nevada Division of Emergency Management
Tami Beauregard, State Emergency Response Commission
Holly Megee, EFFPD Clerk
Alicia Main, Carson Valley Chamber of Commerce, Member
George Abbott, Washoe Tribe
Greg Reed, GRGID, Member
Lisa Christensen, Washoe Tribe, Alternate Member
Shawnyne Garren, Douglas County Recorder
Rand Perry, Aervoe Industries, Member

Initial Meeting Business

Call meeting to order

The meeting was called to order at 9:05 AM.

Pledge of Allegiance

Bob Colescott led the Pledge of Allegiance.

Introduction of Members and Guests

Introductions occurred of all individuals present.

Confirmation of Quorum

A quorum of members was present.

Public Comment (No Action)

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the Local Emergency Planning Committee but are not on the agenda for this meeting or those agenda items where public comment will not be taken as a public hearing is not legally required when an item is for presentation only.

Public comment may be limited to three minutes per speaker, which will be decided by the Committee Chair or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the Committee will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the Committee Chair or designee.

There was no public comment.

Administrative Agenda

The Administrative Calendar will be handled as follows:

1. The Committee Chair will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item.
5. The Committee will then ask any follow-up questions and take action.

Approval of Agenda

1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod F. Carlini, Committee Chair) 5 Minutes.

MOTION to approve the agenda.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOTION BY: | Kurt Hildebrand |
| SECOND BY: | Bob Colescott |
| AYES: | All |
| NAYS: | None |
| ABSENT: | Motion carried unanimously |

Approval of Previous Minutes

2. For Possible Action. Approval of the June 23, 2022 minutes. (Tod F. Carlini, Committee Chair) 5 Minutes.

Committee Chair Tod Carlini stated the draft minutes were sent via email for all to review.

MOTION to approve the June 23, 2022 minutes as written.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOTION BY: | Cari Rioux |
| SECOND BY: | Kurt Hildebrand |
| AYES: | All |
| NAYS: | None |
| ABSENT: | Motion carried unanimously |

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod F. Carlini, Committee Chair) 20 Minutes.

Committee Chair Carlini stated this is a standing item. It is important to maintain an accurate list of representatives on the Local Emergency Planning Committee. He stated this is done quarterly and sometimes there are changes and other times, no changes but, today there will be recommended changes to the list. He will have the LEPC Clerk Holly Megee go over the recommended changes sent in and also go through the list to confirm no other changes need to be made.

Committee Chair Carlini stated in January 2023 the elected state official position will change. At this time Jim Wheeler is in the position but will need to be replaced with a new elected state official in January 2023.

Board Clerk Megee stated there is a need for a change at this time for the voting member representing County elected official.

Committee Chair Carlini stated Shawnyne Garren will take Karen Ellison's position as the voting member representing County elected official.

Committee Chair Carlini continued to go through the membership list.

Board Clerk Megee stated a recommended change was sent in to remove Jeanne Freeman as the voting member representing Health, make Cari Rioux the voting member and assign Jessica Rapp as the alternate member.

Committee Chair Carlini continued to go through the membership list.

Board Clerk Megee stated there is recommended changes representing tribal government but is not aware of who the voting and alternate member will be. George Abbott stated he should be the voting member but needs to obtain a letter from the Chairmen of the Tribe and Lisa Christensen would be the alternate. Committee Chair Carlini stated we cannot act on George Abbott until he gets approval from the tribal chairmen so Ken Quiner will be added as the voting member. Board Clerk Megee asked if Lisa Christensen would be voted in today as the alternate. Lisa Christensen stated she doesn't need approval and can be added today as the alternate.

Committee Chair Carlini continued to go through the membership list.

Committee Chair Carlini asked Cody Brocksmith if Bently/Baker Hughes is the current agency name. Cody Brocksmith stated the company is a Baker Hughes business. He stated Baker Hughes encompasses all corporate level sites.

Committee Chair Carlini stated there is no alternate at this time representing local environment.

Alicia Main stated Melissa Blosser is now Melissa Elges.

Board Clerk Megee outlined the suggested changes:

- Add Shawnyne Garren voting member representing County elected official
- Remove Jeanne Freeman, add Cari Rioux as the voting member and add Jessica Rapp as the alternate
- Add Ken Quiner as the voting member representing tribal and add Lisa Christensen as the alternate

Shawnyne Garren stated at this time she is not an elected official and asked if there is any concern adding her as the voting member before she is elected.

Kurt Hildenbrand stated he believes LEPC could add Shawnyne as member now and then by the next meeting she will be an elected official. He suggested her not voting on anything until she becomes an elected official.

Committee Chair Carlini asked Tami Beauregard from SERC her opinion.

Tami Beauregard stated it would be best to wait to add her until she is an elected official.

Committee Chair Carlini asked if she can be added when elected or wait until she starts the position in January.

Tami Beauregard stated Shawnyne could be added to the membership list in December but not vote on anything until after she is sworn in January.

Cari Rioux asked what the perimeters or requirements are to be a member for the agency representing local environmental.

Committee Chair Carlini stated he has his opinion but will ask Tami Beauregard for her definition. Tami Beauregard stated she would need to research before answering the question.

Kurt Hildenbrand stated the Washoe Tribe has an environmental department so there are possibilities.

Committee Chair Carlini stated the person in this position has been someone who works in an industrial setting and has an environmental responsibility. Rand Perry stated he is responsible for everything to do with environmental including but not limited to air quality, safety, etc.

Kurt Hildenbrand asked what Ken's last name is. George Abbott replied it is Quiner.

MOTION to approve the list with changes to Cari Rioux and Jessica Rapp serving as the Health representative and the alternate, Ken Quiner and Lisa Christensen for Tribal Government as the voting member and alternate and changing Melissia Blosser's last name to Elges.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOTION BY: | Kurt Hildebrand |
| SECOND BY: | Bob Colescott |
| AYES: | All |
| NAYS: | None |
| ABSENT: | Motion carried unanimously |

Committee Chair Carlini thanked Tami Beauregard for all her input and the high level she brings to SERC.

Closing Public Comment (No Action)

Cari Rioux gave an update:

- The team will be attending everyday next week for DEM Threat and Hazard Identification Risk Assessment (THIRA) to see how public health can be involved next year
- The flu events will be starting next Monday which includes all the Douglas County schools
- Community POD for vaccines in the Carson City on October 8, 2022 from 9am-12pm open to all QUAD County residents. There will be no high dose at that event
- Jeanne Freeman has been appointed Deputy Director of Carson City Health and Human Services
- Starting COVID boosters in November
- Need to revisit the QUAD County Churchill behavioral health plan. If the plan needed to be activated during an incident everyone is ready to go

Chris Smallcomb gave an update:

- There was a lot of rain in August
- Debris flow off the Tamarack Fire burn scar
- The rain puts a temporary hold on fire season

Tami Beauregard gave an update:

- The SERC administration position has been filled by Desiree Rayford

Committee Chair Carlini asked if the entire SERC membership is complete. Tami stated SERC can have up to 25 members and currently SERC has 24 members. Tami stated there is one open position and a couple Commissioners that expire at the end of October. It will depend on whether they renew or don't reapply but that is not known until November. Committee Chair Carlini asked how the open positions are advertised and if they are advertised to LEPCs. Tami stated she is not sure. Committee Chair Carlini stated there may be someone in LEPC that would like that experience. Tami stated it is talked about at the SERC quarterly meetings but it might be a good idea to send the vacancies to all LEPCs.

Ryan Gerchman gave an update:

- The Building Resilient Infrastructure and Communities (BRIC) and Flood Management Assistance (FMA) Notice of Funding Opportunities (NOFO) have been released. The application period begins on September 30, 2022
- DEM Mitigation had a kick off meeting on Tuesday September 20, 2022 to discuss the overview of BRIC and FMA. Additional Technical Assistance Sessions are scheduled weekly-beginning Tuesday October 11, at 2:00PM. An email and invite were sent out and if you did not receive it, please contact Ryan, the mitigation team or DEM to get the info

Committee Chair Carlini gave an update:

- Candy Dance taking place this weekend, September 24-25
- Air Show taking place, October 1-2
- There has been a significant movement and effort led through Quad County and Carson City Health and Human Services to draft a plan for family assistance centers and reunification centers. He stated he would like to do a presentation at one of the upcoming LEPC meetings going into detail on family assistance centers. He stated family assistance centers are related to unthinkable events where there are mass casualties and people involved become family members. Douglas County Emergency Management role is for all hazards
- There is a federally grant funded full-size scale exercise being planned for 2023 involving an active shooter event in Lake Tahoe

Cari Rioux stated the plan for the family assistance center is completed. It was finalized in 2020 and sits with all 4 emergency managers in the Quad counties and the coroners in the counties. She explained the plan isn't their plan, they just received the funding to write the plan and they are on the committee.

Committee Chair Carlini stated he has sent emails out to certain people within the county, to get together and determine the needs the plan requires.

Committee Chair Carlini continued on with his update:

- Many will be attending the THIRA held in Carson City, which deals with training requirements, needs, exercises, planning, grant writing, etc.

Shawnyne Garren thanked LEPC for the soft introduction and looks forward to serving.

Lisa Christensen asked when Douglas County will update their Hazard Mitigation Plan.

Committee Chair Carlini stated we are fortunate to be in the middle of a 5-year cycle of the Hazard Mitigation Plan, so not for a couple of years. There are annual updates done as necessary. There are times that the plan needs to be updated to include new projects. The plan will need to be updated to include the S-curve project that Gardnerville is trying to do. Every 5 years, FEMA requires the County to develop a Hazard Mitigation Plan. The plan consists of an assessment of the hazards, capability to respond and mitigative actions.

Committee Chair Carlini stated he has been involved in completing two of these plans. The first plan was an exhaustive effort and took a lot of time to complete. Doing a Hazard Mitigation Plan for the first time is a big process. The County's Hazard Mitigation Plan was identified as a model document for the rest of the state. The approval goes through a process, that must be approved by FEMA, DEM and then the Douglas County Commission needs to adopt the plan. The plan is the roadmap for future projects. A lot of the projects that take place in the Tahoe Basin, with fuels management are identified in the plan, for example; the Highway 88 project (took 10 years to complete) has been identified in 2 plans and a lot of the Johnson Lane flood management work. There are some things that are missed but are identified in the updates. The plan consists of potential hazards that might occur in Douglas County. Consultants are used in certain areas (earthquakes). Douglas County was one of the few Hazard Mitigation Plans that included pandemic. It was added relative to the floods and vector control issues with mosquitos.

Lisa Christensen stated their plan is a tribal level plan so it is different from State or Douglas County plans. She explained the Washoe Tribe is fractionated into 6 different counties and 2 different states. The communities are in California, Nevada, Douglas County, Carson City and Alpine County. She would like to be involved in the Douglas County Hazard Mitigation Plan.

Committee Chair Carlini stated he would like Washoe Tribe to be part of the plan or borrow anything out of the plan. Grants are given to complete these plans. There is a lot of money for hazard mitigation. He stated the experience has been that it is a challenging process to go through to obtain the grants. The Highway 88 project took 10 years, granted there were things that occurred that got in the way, but the project was completed.

He stated when fire districts receive fire management assistance grants, they receive priority consideration for hazard mitigation funding. He stated a lot of that is to try to address issues that occur after fires (flooding). The County has had a couple of those events.

Lisa Christensen stated Washoe Tribe can go under the County plan but they are one of the few tribes in Nevada that have their own Hazard Mitigation Plan. She noted a difference is any emergency declaration, the Tribe gets to go straight to the President for any funding. The threshold is \$250,000 along with what the families need to meet. There is pre-mitigation funding, public assistance, etc. It is important for the Tribe to have their own plan. She has a difficult time getting public input from the communities. She explained the plan came back from FEMA on a "crosswalk". She stated it is no longer referred to as a "crosswalk". The plan needs community members, tribal council resolution, ratification and then FEMA approval then it is updated for the next 5 years. She stated it is a lot of work but worth it.

Committee Chair Carlini stated Douglas County has done well over \$3,000,000-\$4,000,000 in project work that was funded over the last 10 years.

Shawnyne Garren asked if the hazards are identified by the LEPC committee or is there public input.

Committee Chair Carlini stated it is intended to be a public process, which the plan must include, so yes all of that. Not necessarily so much from an elected position but it must be a public process. He went into a little more detail on the criteria for a Hazard Mitigation Plan.

Committee Chair Carlini thanked everyone for attending the meeting and stated there will be presentations at the December meeting.

There was no further public comment.

5. For Possible Action. Discussion and possible action to approve the adjournment of the Local Emergency Planning Committee (LEPC) Meeting. (Tod F. Carlini, Committee Chair) 5 Minutes.

MOTION to adjourn the LEPC meeting.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOTION BY: | Kurt Hildebrand |
| SECOND BY: | Bob Colescott |
| AYES: | All |
| NAYS: | None |
| ABSENT: | Motion carried unanimously |

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 9:59 AM.

Respectfully submitted by:
Holly Megee
East Fork Fire Protection District
Douglas County Emergency Management