



LAKE TAHOE TOWNSHIP
DOUGLAS COUNTY
TRANSIENT OCCUPANCY & LICENSE TAX RETURN

YEAR: _____ **Vacation Home Rental Permit # (if applicable):** _____

Reporting Period: Please check the applicable reporting period.

Monthly: Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec
 Quarterly: First (Jul-Sept) Second (Oct-Dec) Third (Jan-Mar) Fourth (Apr-Jun)
 (For Quarterly Payment Requirements, please refer to County Code 3.12.070)

NAME AND MAILING ADDRESS:

PHYSICAL ADDRESS OF PROPERTY:

Please provide supporting backup when reporting multiple properties. Include each address with each amount.

Due 1st of the month following close of the reporting period. Delinquent if not paid by the last day of the same month.
A penalty of \$10.00 or 10% of gross tax, whichever is greater, will be applied to all delinquent returns.
Interest in the amount of 1% per month or fraction of a month is charged on all delinquent balances.
A return must be filed for each reporting period regardless of tax liability.

OCCUPANCY

A. Number of room nights available this period (# of rooms multiplied by # of days in period).	
B. Number of room nights occupied this period.(See note below)	
C. Number of room nights complimentarys this period	

ROOM TAX

1. Enter gross rental revenue, including over 28-day and complimentary rooms for this period. <i>Gross rental revenue includes all rental charges & associated fees.</i>		\$
2. Enter any adjusted revenue from prior month(s). <i>Attach a detailed explanation.</i>	+ or (-)	\$
3. Add lines 1 and 2.	TOTAL REVENUE	\$
4. Enter refunds included in line 1 for this period.	\$ ()	
5. Enter complimentarys included in line 1 for this period.	\$ ()	
6. Enter over 28-day rentals included in line 1 for this period.	\$ ()	
7. Enter government exempt rentals included in line 1 for this period.	\$ ()	
8. Enter total of lines 4, 5, 6, and 7.	TOTAL EXEMPTIONS	\$ ()
9. Deduct line 8 from line 3.	TAXABLE AMOUNT	\$
10. Tax - Enter 14% of line 9 (Line 9 multiplied by .14). <i>Occupancy Tax of 10% + License Tax of 4%.</i>	TOTAL TAX	\$
11. Penalty - Enter 10% of line 10 (Line 10 multiplied by .1, if not remitted by due date, but not less than \$10.00).		\$
12. Interest - Enter 1% of line 10 (Line 10 multiplied by .01, multiplied by # of months, or fraction of month delinquent).		\$
13. \$5 charge multiplied by the number of room nights occupied this period. (Section B minus Section C times 5)		\$
14. Enter total of lines 10, 11, 12 and 13.	REMITTANCE AMOUNT	\$

Make your check payable to the **Douglas County Treasurer** - PO BOX 3000, Minden, NV 89423

I declare, under penalty of perjury, that the information contained herein is true and correct to the best of my knowledge.

NOTE: Per Nevada Senate Bill 461, a \$5 tourism surcharge on the per night charge for the rental of lodgings in the township is effective July 1, 2019.

Authorized Signature	Name	Title
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Telephone Number	Email	Date
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PLEASE SUBMIT AN ADDITIONAL COPY WITH YOUR RETURN AND REMITTANCE
 Additional forms may be obtained from <https://ctr.douglasnv.us/forms-download-center/>