

**Douglas County Community Development
SIGN PERMIT APPLICATION**

Permit No.:	Permit Type:	SGNC
Submittal Date:		

Assessor's Parcel #	WALL <input type="checkbox"/>	MONUMENT <input type="checkbox"/>
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Job Site Address:	OTHER _____
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Proposed Construction Description:

Owner	Owner's Name	Phone Number
	Mailing Address	
	City	State

Applicant	Applicant's Name	Phone Number
	Mailing Address	
	City	State

Engineer	Engineer's Name	Nevada License Number
	Mailing Address	
	City	State

Contractor	Contractor's Name	Nevada License #/Limit Amount
	Mailing Address	
	City	State

I will save, indemnify, and keep harmless the COUNTY OF DOUGLAS, its officers, employees, and agents against all liabilities, judgments, costs, and expenses which may accrue against them in consequence of the granting of this permit, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all applicable rules, ordinances, and laws. Signature constitutes an attestation by the owner that application complies with all covenants, conditions, and restrictions.

Applicant's Signature _____ Date: _____

Estimated Valuation of Construction \$	Total Sign Face Square Footage:
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FOR OFFICE USE ONLY	Deposit Amount:	Receipt Number:	BUILDING PERMIT FEES
	Taken In By:		Valuation (Check Limit):
	COMMENTS:		Permit Fee:
			Plan Check Fee:
			Other (Specify):
			TOTAL FEES:

SIGN PERMIT APPLICATION

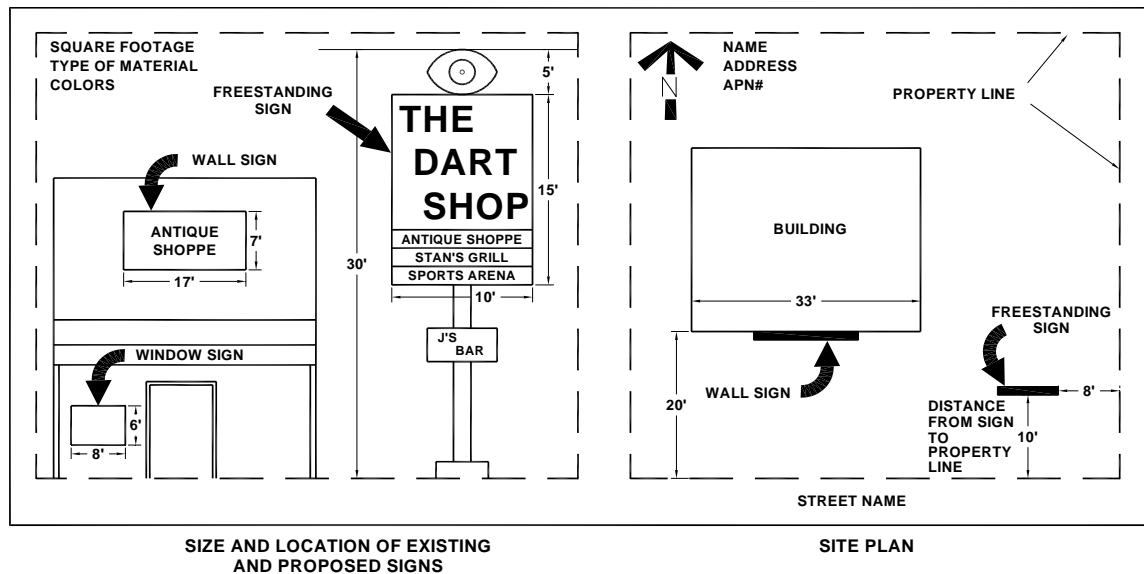
APPLICATION SUBMITTAL REQUIREMENTS

For Sign Permit

Please provide a complete application along with two (2) complete sets of plans, drawn to an approved scale on minimum 11 x 17 size paper. The plans must include the following:

- Site plan, drawn to scale, showing all property lines, street frontage names, existing buildings, location of sign(s) on building or on property, connection to power source and electrical routing, if applicable (state whether or not sign permit includes electrical on the application). Also provide location and square footage of all existing signs on the property.
- Elevation of the sign, showing distance from ground to bottom of sign, location, size, total square footage, materials to be used (plywood, plastic, etc.), and colors proposed. Provide an electrical diagram showing disconnect, if applicable. Also provide structural details such as how the sign is fastened to structure (size of bolts, bracing, etc). Include structural calculations, if applicable.
- Show location, size and total square footage of all existing signs on lot and/or structure.
- For freestanding signs, provide sign height (from grade level to highest point of sign) and footing detail.

EXAMPLE:



PURSUANT TO TITLE 20 OF DOUGLAS COUNTY CODE Section 20.820.030B

All plans, specifications, reports and other documents prepared by a registered professional must be stamped or sealed and wet signed in accordance with Title 20 and state law. The architect or engineer of record shall take responsibility for all architectural components and must wet stamp and sign all associated plans.

All Architects, Engineers, and Contractors shall be licensed in the STATE OF NEVADA