

# COMMERCIAL BUILDING PERMIT APPLICATION

<b>Douglas County Community Development COMMERCIAL BUILDING PERMIT APPLICATION</b>	Permit No.:	Permit Type:
Submittal Date:		

Assessor's Parcel #	Proposed Construction Description
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Jobsite Street Address	<b>FLOOD ZONE DESIGNATION</b>
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<b>Owner</b>	Owner's Name	Phone Number	
	Mailing Address		
	City	State	Zip Code

<b>Applicant</b>	Applicant's Name	Phone Number	
	Mailing Address		
	City	State	Zip Code

<b>Engineer</b>	Engineer or Architect's Name	Nevada License Number	
	Mailing Address		
	City	State	Zip Code

<b>Contractor</b>	Contractor's Name	Nevada License #/Limit Amount**	
	Mailing Address		
	City	State	Zip Code

I will save, indemnify, and keep harmless the COUNTY OF DOUGLAS, its officers, employees, and agents against all liabilities, judgments costs, and expenses which may accrue against them in consequence of the granting of this permit, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all applicable rules, ordinances, and laws

Signature constitutes an attestation by the owner that application complies with all covenants, conditions, and restrictions

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

<b>Sewer/Water</b>	<b>PROJECT LOCATION</b>		
	Town of:	Water Service Area:	
	General Improvement District:	Sewer Service Area:	

Estimated Valuation of Structure \$	Engineer's Est. Cost of Site Improvements \$
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<b>FOR OFFICE USE ONLY</b>	Deposit Amt.:	Receipt No.:	<b>BUILDING PERMIT FEES</b>	<b>ENGINEERING PERMIT FEES</b>	
	Taken In By:	Occupancy:	Valuation (Check Limit):	S.I. Valuation:	
	Construction Type:	Occupancy Load:	Permit Fee:	Design Review Fee:	
	Sprinklered: Yes/No	A/C: Yes/No	Square Footage:	Plan Check Fee:	Permit Fee:
	COMMENTS:			Transportation Fee:	Other (Specify):
				Other (Specify):	Other (Specify):
				<b>TOTAL FEES:</b>	<b>TOTAL FEES:</b>

## APPLICATION SUBMITTAL REQUIREMENTS FOR COMMERCIAL PLANS

**Two (2) complete sets of plans plus three (3) complete sets of Civil Plans, with plan check deposit.** Cover pages shall indicate design/code analysis. Each page of each set must be wet stamped and signed by the designing professional and shall include, as a minimum, the following:

1. **Design Review Letter of Approval**, where applicable. Plans must reflect changes as modified by the Conditions of Approval;
2. **TRPA Approval Stamps** on plans for projects located within the Tahoe Basin;
3. **Plot Plan** showing, at a minimum, lot size, building setbacks, any easements, existing and proposed structures, north arrow and scale used; or **Civil Plan** prepared by a registered design professional meeting the requirements of the Douglas County Design Criteria as revised on July 1, 2005;
4. **Design/Code Criteria** providing construction type, occupancy type(s), building limitations, square footage, and required separations;
5. **Building Elevations** showing height, number of stories and any roof-top mechanical equipment with screening details;
6. **Foundation Plan** with foundation details. When applicable, illustrate flood zone requirements;
7. **Floor Plans** showing allowable floor area and use of areas;
8. **Roof Plan** (if trusses, provide truss calculations with wet stamps). The Architect or Engineer of record shall indicate their approval by wet signing both sets of roof truss calculations and drawings;
9. **Framing Plans** showing framing, electrical and mechanical details, and framing cross section;
10. **Structural Calculations**, wet stamped and based on current Douglas County adopted codes;
11. **Heat Loss Calculations** if building is to be heated, according to current Energy Code;
12. **Landscape and Irrigation Plans** prepared and stamped by: a) a licensed landscape architect; b) a licensed landscape contractor; c) a registered architect; or d) a licensed civil engineer, when applicable;
13. **Soils/Geologic Report**: One copy of a sealed soils/geologic report which addresses the respective construction issues pertinent to the project. A Professional Geotechnical Engineer must stamp and sign the report;
14. **Drainage Report**: One copy of the final drainage study;
15. **Erosion Control Plan**: Two copies of both a temporary and permanent erosion control plan.
16. **Engineer's Estimated Cost of Site Improvement**: Estimate must be wet stamped by engineer.

**Evidence of formal approval** or a written receipt from the applicable **sewer and water** purveyor indicating payment of all sewer and water fees must be submitted prior to permit issuance. An additional plumbing floor plan may be required. For further information contact Douglas County Engineering Division at 782-6235.

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### PURSUANT TO TITLE 20 OF DOUGLAS COUNTY CODE Section 20.820.030B

*All plans, specifications, reports and other documents prepared by a registered professional must be stamped or sealed and wet signed in accordance with Title 20 and state law. The architect or engineer of record shall take responsibility for all architectural components and must wet stamp and sign all associated plans.*

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**Two (2) complete sets of plans** must also be submitted to the applicable Fire District prior to or concurrently with the Building Permit application. **All Fire Dept. fees must be paid and approval obtained prior to issuance of the Building Permit.**

*All Architects, Engineers, and Contractors shall be licensed in the  
STATE OF NEVADA*