

**Minden Branch:**  
1625 Library Lane  
P.O. Box 337  
Minden, NV 89423

Ph: 775-782-9841  
Fx: 775-782-6766

Web: <http://douglas.lib.nv.us>



**Lake Tahoe Branch:**  
233 Warrior Way  
Zephyr Cove, NV 89448  
Mail: P.O. Box 4770  
Stateline, NV 89449

Ph: 775-588-6411  
Fx: 775-588-6464

October 16, 2012

The Douglas County Public Library Board of Trustees will meet at 10:00 am on Tuesday, October 23, 2012 in the meeting room of the Minden Library, 1625 Library Lane, Minden, NV 89423.

Below is an agenda of all items scheduled to be considered. The Library Board of Trustees reserves the right to take items in a different order in order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

## **AGENDA**

### 1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

### 2. For possible action. Approval of the minutes of the September 27, 2012 meeting.

### 3. Consent Calendar

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar item 3a.

- a. For possible action. Approval of Gift fund claims
  - i. September / October 2012
4. List of evaluations completed:
  - a. Davis
  - b. Pearson
  - c. Wood
5. Review of Budget Performance Report summary and Gift Fund summary:
  - a. 9/30/12  
[Discussion]
6. Review of expiring Board terms:
  - a. Barb Wilson  
[Discussion]
7. Review of Campaign Materials postings  
[Discussion]
8. Review of Library Snapshot Day
  - a. October 2012  
[Discussion]
9. Review of Electronic Database certification.  
[Discussion]
10. For possible action. Update Long Range Plan:
  - a. Adoption of Goal 1 and Goal 2 objectives for 2013.
11. Monthly Report
  - a. Friends / Foundation
    - i. Friends Board Monthly Meeting – November 13, 2012
    - ii. Foundation meeting – December 5, 2012
  - b. Completed Library Programs
    - i. Author Night – October 3
    - ii. Indiana Bones – October 13
    - iii. Teen Read Contest – October 1-13
  - c. Current / Planned Library Programs
    - i. Fall Storytimes:

- a. Toddler Storytime and Preschool Storytime
- b. Tuesdays, October 2 through December 11
- ii. Library Snapshot – October
  - a. Nevada Library Association and Nevada State Library and Archives
- iii. Spooky Stories – October 24
- d. Usage statistics
- e. Technology upgrades
- f. Polaris System
- g. Digital Marketing
  - i. Website
  - ii. Facebook
  - iii. Twitter
  - iv. Digital Signage
- h. Facility work  
[Discussion]

12. For possible action. Adjournment

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This notice and agenda has been posted on or before 9:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove  
 Douglas County Courthouse  
 Minden Post Office  
 Zephyr Cove Post Office  
<http://douglas.lib.nv.us>

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Linda Deacy at 782-9841 before September October 23, 2012 for arrangements.

ACCORDING TO THE PROVISIONS OF NRS 241, THIS NOTICE HAS BEEN POSTED AT LEAST THREE (3) WORKING DAYS PRIOR TO THE CONVENING OF THE MEETING.

Next meeting:

Tuesday, November 27                      10:00 am                      Minden Library

SAVE THE DATE:

Library Legislative Day

April 16, 2013

Legislature

*VOLUNTEER RECEPTION  
TUESDAY, APRIL 25, 2013  
4:00-6:00 PM  
MINDEN LIBRARY*